

# SAVI Indigo Practice Manager Mastery Program Training Grants 2026 Guidelines

## A SAVI (Sustainability and Viability Initiative) Program and SAVIAH (Sustainability and Viability Initiative for Allied Health) of HNECC PHN INITIATIVE

For more information on SAVI or SAVIAH please refer to our website. [SAVI](#)

The Hunter New England and Central Coast Primary Health Network (The PHN) are pleased to be able to offer a limited number of SAVI Indigo Practice Manager Mastery Program Training Grants for both general practices and allied health practices.

- General Practices - must have completed a SAVI assessment in 2025/26.
- Allied Health Practices - must have completed a SAVI for Allied Health assessment in 2025/26.

These grants are a targeted initiative under the Sustainability and Viability Initiative (SAVI) program. The practice managers or equivalent for both general practice and allied health will undertake a tailored **six (6) month training** course through Indigo Medical Consulting Services.

The training course will upskill **Practice Managers** to:

- Lead with strategic clarity and measurable direction
- Strengthen financial literacy, compliance, and business planning
- Build effective, high-performing teams; and
- Improve patient and staff wellbeing outcomes

The program is facilitated by Bernadette Beach, CEO of Indigo Medical Consulting Services, a specialist in healthcare leadership, workforce development and operational transformation.

The program takes place remotely (online via zoom) and incorporates various components including Live Group Workshops, Self-Paced Implementation Tasks and Templates, and Toolkit.

The grant will consist of the PHN subsidising the training course with a co-funding requirement from the practice on behalf of the practice manager.

Training Course cost: \$2,200.00 EX GST – to be paid up front by the practice  
 PHN Subsidy: \$1,800.00 EX GST reimbursement upon evidence of payment  
**Co-funding component of the payment from the practice: \$400.00 EX GST**

Note that failure to complete the course may result in the requirement to repay the PHN the subsidised amount.

If successful, the practice manager will need to **commit to the six (6) month training program components:**

- Weekly live online workshop on a Thursday at 10.00am** for 30 minutes (which will be recorded for viewing later, but it is expected that participants attend in person (live) for a minimum of 50% of the workshops). Once a month the workshop will be for 90 minutes. Please refer to the dates for the extended workshop in the Appendix below.
- Entire six (6) month course engagement **commencing Monday 13<sup>th</sup> April 2026 until 27th October 2026.**
- Reporting** upon training course completion that includes but not limited to feedback on key learnings and actions implemented into the practice.
- Co-funding** by the practice of the training course of \$400.00 ex GST
- ongoing **engagement** with SAVI/SAVIAH

The PHN will not reimburse any additional costs associated with undertaking the training including, IT costs and wages.

## Grant Timeline

Closing: Friday 13<sup>th</sup> March 2026

Applicants notified and required to register with payment: by 25<sup>th</sup> March 2026

Course commences: Monday 13<sup>th</sup> April 2026

Reporting due: 1 month after course completion (no later than end of November 2026)

NOTE: Successful applicants will be notified and have until Friday 25<sup>th</sup> March to register on the link provided with their co-payment to secure their position. If registration is not completed by this date, the offer will be revoked and offered to another practice manager on the waitlist. Timelines will be strictly adhered to due to the short timeframe until the course commencement.

## Eligibility

The PHN are only accepting applications from organisations with an ABN who are general practices (including Aboriginal Controlled Community Health Organisations) or allied health practices engaged with the SAVI/SAVIAH program of the PHN and who have completed a SAVI assessment in 2025/2026. Those eligible will receive a direct invitation to apply. The link is not to be shared to other practices.

The eligible applicant employee must be a practice manager (or those with applicable duties) who are responsible for practice manager duties within the practice or a potential successor/in training for the role EG: 2IC, senior receptionist, etc.

Applicants are encouraged to consider their capacity to undertake the training commitments required and only apply if they intend on completing the entire six (6) month course.

Previous funding recipients are eligible only if they have fully complied with any previous PHN funding contract commitments including performance, reporting and acquittal requirements.

Only one application per SAVI / SAVIAH engaged practice supplied with a direct invitation is allowed. Allocation of grants will consider the eligibility criteria in conjunction with equity of grant distribution, funding levels, level of interest with priority given to practices demonstrating viability concerns.

Submitting your application does not guarantee that you will be offered a grant. Successful applicants will be notified. Applicants may be contacted to discuss their eligibility and ability to meet the selection criteria. This will constitute part of the assessment.

Successful applicants will be required to sign a HNECC PHN agreement outlining payments, terms and conditions and reporting required.

Successful applicants must agree for the practice manager's contact details to be supplied to the training provider for enrolment purposes.

## Assessment Criteria

As there are only a small number of grants available, applications will undergo assessment by a panel against the following criteria:

- The practice managers responses are complete and address the grant criteria.
- The practice and practice manager is eligible for the grant.
- The practice manager has committed to the training requirements and has the capacity to complete the training including the required hardware and internet access to participate online and allocated time to do so.
- The practice demonstrates engagement and commitment with the SAVI / SAVIAH initiative and/or confirms that will engage to work towards improving viability.
- The practice manager has agreed to the co-payment requirement.

Areas within the Hunter New England and Central Coast (HNECC) region with vulnerable workforces may be prioritised.

If allocated a grant, applicants will be sent a grant agreement detailing the requirements of receiving the grant. Registration and co-payment for the training course will be taken as acceptance and agreement of the terms and conditions.

## Ineligible

- Applicant practices that are under administration or are not an ongoing concern.
- Applications from practices who are not intending to continue trading for more than 12 months or are intending to sell their business.
- Applications from practices that do not hold appropriate insurances, licences or qualifications.
- Applications from practices that do not uphold Australian Privacy Policy and associated laws and regulations.
- Applications from practices that do not demonstrate capability via qualified staff, contractors, or partners.
- Practices deemed not eligible by the PHN or judged to not meet the selection criteria or address the guiding principles.
- Practice managers that are not a direct employee of the applying SAVI or SAVIAH practice.
- Practices or practice managers working outside of the HNECC geographical region.

## Terms and Conditions

The following terms and conditions will apply to all successful applicants:

- The PHN Terms and Conditions will apply.
- Practices require an ABN.
- Applications that do not meet the criteria will not be eligible.
- All subsidised training positions are subject to training provider capacity.
- All conflicts of interest are to be declared.
- Only one (1) application per SAVI or SAVIAH practice is allowed. Multi-site practices trading under the same ABN may submit an application per site if they have a practice manager per site and the site has received an invitation to apply.
- No substitutes are allowed without permission from the PHN.
- The PHN reserves the right to revoke the grant if the applicant fails to register with payment to the training provider by the advised date. Once revoked, the grant will be re-allocated.
- The PHN reserves the right to extend the grant opening timeframe or close the grant earlier if fully subscribed.

## Discontinuation of the course

If an applicant awarded a training position fails to attend the course or discontinues the course without prior notice, the applicant may be required to reimburse the full subsidised cost of the course to the PHN. If personal or exceptional circumstances prevent an applicant from starting or completing the course within the designated time limit, they are to discuss options with the PHN.

Applications are via completion of the online form on the PHN grants portal, SmartyGrants via a private invitation. The PHN is committed to diversity, equity and inclusion for all applicants. Please direct any questions to [grants@thephn.com.au](mailto:grants@thephn.com.au)

## Appendix

Dates for the extended 90 minute online workshops held Thursdays from 10:00am. On other weeks, the 30-minute format will apply.

Month	Workshop Date (60-90mins)	Module
Month 1	Thursday 16 April	Business Foundations
Month 2	Thursday 14 May	Systems & Time Management
Month 3	Thursday 11 June	Finance & Compliance
Month 4	Thursday 9 July	HR & Staff Development
Month 5	Thursday 6 August	Brand, Marketing & Patient Journey
Month 6	Thursday 3 September	Integration, Quality & Sustainable Practice
Final Wrap Up/Open Forum	Thursday, 8 October	